

## HEALTH AND SAFETY POLICY

### General Policy Statement

1. This statement of general policy on Health and Safety for Ockbrook School (a Company Limited by guarantee, number 5086591 and a Registered Charity, number 251211) embodies the requirements under section 2(3) of the Health and Safety at Work Act 1974 ("The Act").
2. The Company:
  - a. recognises and accepts its responsibility as an employer to provide, as far as is reasonably practicable, a safe and healthy workplace for its employees.
  - b. will take all reasonable steps to prevent personal injury, health hazards and damage to property. It is also the policy of the company to extend this level of protection to pupils, members of the public and contractors.
  - c. will take all reasonable steps to ensure compliance with all current and future legislation involving work at the Schools. The planning and implementation of the health and Safety policy for the Schools will be carried out on behalf of the Board of Directors by the principal officers and other staff members as appropriate. The relevant Organisation and Arrangements are detailed in the Ockbrook School Health and Safety manual.
  - d. recognises the need to consult members of staff and management on health & safety matters and the need to consult individuals before allocating specific health & safety functions. Consultation will be achieved by discussion through appropriate bodies such as the Safety Committees.
  - e. recognises its responsibility under the Act and EU Directives to, as far as is reasonably practicable:
    - i. provide plant, equipment and systems of work which are safe and without risk to health.
    - ii. make arrangements for the safe handling, storage and transportation of articles and substances.
    - iii. maintain the premises in a condition that is safe and without risks to health and to maintain access to, and egress from, the premises.
    - iv. provide and maintain a working environment that is safe and without risks to health including adequate welfare facilities for employees and pupils.

- f. acknowledges the need to provide adequate information, instruction and training for employees and pupils to perform their work safely and without risk to health.
- g. will take all reasonable steps to ensure that any necessary expert advice will be provided to assess the risks to health and safety within the Schools and the precautions required to minimise/remove those risks.
- h. requires the support of employees and pupils in achieving the objectives of the health and safety policy. All employees have a duty, under the Act, to:
  - i. report any hazardous situations and accidents.
  - ii. observe safety rules and procedures.
  - iii. use, with all reasonable care, any machinery, equipment, safety devices and personal protection equipment provided by the School and keep any such items in good repair and condition.

2. These requirements placed upon employees should also be observed by pupils of Ockbrook School.

This Statement of General Policy will be displayed for the benefit of all employees and pupils at appropriate places on the Schools premises and any subsequent amendments will be notified.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

For and on behalf of the Trustees of The Moravian Church by  
The Chairman of the Governing Body